



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

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**TO ALL : ACCOUNTING OFFICERS OF DEPARTMENTS AND  
CONSTITUTIONAL INSTITUTIONS**

**: ACCOUNTING AUTHORITIES OF SCHEDULE 3A AND  
3C PUBLIC ENTITIES**

**: HEAD OFFICIALS OF PROVINCIAL TREASURIES**

## **SUPPLY CHAIN MANAGEMENT CIRCULAR**

### **DATABASE OF RESTRICTED SUPPLIERS**

#### **Revised verification procedures**

1. The National Treasury's Circulars entitled *Checking the Prohibition Status of Recommended Bidders prior to awarding any contract* and *Verifying the Prohibition Status of Recommended Bidders prior to awarding contracts* dated 19 February 2008 and 12 July 2010 respectively have reference.
2. Paragraph 2.3.1(i) of the Circular dated 19 February and paragraph 3.1(i) of the Circular dated 12 July 2010 provide details of the procedures to be followed to confirm/verify whether any of the recommended bidders or their director(s) are listed as companies or persons in the Database of Restricted Suppliers (previously known as the List of Restricted Suppliers).
3. This Circular serves to provide the amended verification procedures pertaining to the Database of Restricted Suppliers.
4. Prior to the issuing of this Circular, accounting officers and accounting authorities were required to forward requests via e-mail to the National Treasury to confirm/verify that no recommended bidders are listed on the Database. This verification was required for all contracts in excess of R100 000 (one hundred thousand rand).
5. With effect from the date of this Circular, accounting officers and accounting authorities are required to verify the status of recommended bidders [including their director(s)/trustee(s) and shareholders] by confirming with the Database of Restricted Suppliers that no recommended bidders or any of their directors/trustees and shareholders are listed as companies or persons that are prohibited from doing business with the public sector.

## Supply Chain Management: Database of Restricted Suppliers

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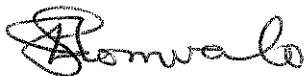
6. This verification must be performed **prior** to the award of any contract emanating from advertised competitive bids, limited bids and written price quotations that are in excess of R10 000 (ten thousand rand).
7. The Database of Restricted Suppliers now resides on the National Treasury's website ([www.treasury.gov.za](http://www.treasury.gov.za)) and can be accessed by clicking on its link at the bottom of the home page.
8. The verification procedures relating to the Register for Tender Defaulters remain unchanged.

### **Applicability**

9. This Circular applies to all departments, constitutional institutions and Schedule 3A and 3C public entities.

### **Dissemination of information contained in this Circular**

10. Heads of provincial treasuries are requested to please bring the contents of this Circular to the attention of all accounting officers of their respective provincial departments.
11. Accounting officers of national and provincial departments are requested to please bring the contents of this Circular to the attention of all accounting authorities of Schedule 3A and 3C public entities reporting to their respective executive authorities.



S F NOMVALO  
ACCOUNTANT-GENERAL

DATE: 30 September 2011.